

COMPETENT PERSONS SCHEME FEES FROM 1ST APRIL 2021

1 ANNUAL RENEWAL		Fee	VAT	Total
Payment by annual Direct Debit (single payment Direct Debit) Note: the annual renewal allows a half day assessment by an ELECSA Assessor		£445.00	£89.00	£534.00
Payment by other methods Note: the annual renewal allows a half day assessment by an ELECSA Assessor		£465.00	£93.00	£558.00
Additional half day assessment (or multiples of) Number of half day units is dependent on number of measures registered for		£330.00	£66.00	£396.00
2 EXTENSION TO SCOPE FEES		Fee	VAT	Total
Half day assessment (or multiples of)		£330.00	£66.00	£396.00
3 OTHER FEES		Fee	VAT	Total
Additional half day assessment (or multiples of)		£330.00	£66.00	£396.00
Change of Competent Person (not involving an additional visit)		£50.00	£10.00	£60.00
Administration of registration / change of company details, not involving change of ownership (not involving an additional visit)		£50.00	£10.00	£60.00
TrustMark status (available after full registration achieved and payable annually)		£98.00	£19.60	£117.60
Building Compliance Certificate submission (online)		£3.00 per installation	£0.60	£3.60
4 CANCELLATION FEES		Fee	VAT	Total
Cancellation of booked assessment with 2 or less days notice (per half day visit)		£290.00	£58.00	£348.00
Cancellation of booked assessment with more than 2 (and less than 21) days notice (per half day visit)		£200.00	£40.00	£240.00
Void fee for failure to be present or available for assessment when the assessor has attended at the scheduled time and date and no previous cancellation has been received (for each half day)		£330.00	£66.00	£396.00